

Payment

Payment is due at the time of your lesson.

I accept payment in the forms of cash, check (made out to Charlotte Ullman), or Venmo (@charlotteullman).

If you choose to pay with cash, please use exact change. I do not always carry cash and cannot guarantee that I will be able to make change.

Rates

Lesson rates are \$30 for half-hour lessons, \$45 for 45-minute lessons, and \$60 for 60-minute lessons.

For online lessons, rates are \$25 for half-hour lessons, \$40 for 45-minute lessons, and \$50 for 60-minute lessons.

Cancellations

- a) Students are asked to give notice of cancellation at least 24 hours in advance of their scheduled time slot. If proper notice is not received, the student will be charged and forfeit their lesson. The student must pay for their missed lesson within one week, at or before the time of their next lesson. Exceptions can be made in cases of emergency.
- b) If proper notice of a cancellation is provided, a make-up lesson can be scheduled. All missed lessons must be made up within 30 days. Make-up lessons are dependent on my schedule and availability and are up to the student to schedule. If missed lessons are not made up within 30 days, the student will be charged for the missed lessons.
- c) I expect students to show up consistently for their lessons. Frequent cancellations will be evaluated on an individual basis. Depending on the reasons and circumstances, students may lose their spot due to frequent cancellations.
- d) If a student misses a lesson without notifying me, a “no show,” the student will forfeit the lesson and no make-up will be provided. If any student misses two consecutive lessons without notifying me, the time slot will be made available to other students.
- e) If I need to miss a lesson, I will notify you as soon as possible and will provide a make-up lesson. Again, make-up lessons are dependent on my schedule and availability. If a make-up lesson cannot be scheduled, you will not be charged for the missed lesson.
- f) Students who are more than 5 minutes late for their lesson are not guaranteed their full time. If a lesson starts late because my schedule is running behind, students WILL get their full time.

Snow

In the event of bad weather, contact me to see if lessons are still on. Lessons may be canceled during snow storms, depending on the severity. Public and private schools may let out early due to the threat of snow, but we will continue to do lessons, as long as the roads are still drivable. We prefer to take a “wait and see” approach to bad weather. You will be charged for your lesson if you cancel due to snow prematurely.

Holidays

I teach during most school holidays and breaks, with the exception of Christmas Eve, Christmas Day, New Year’s Eve, New Year’s Day, Fourth of July, Thanksgiving, Memorial Day, and Labor Day. All other holidays, such as Columbus Day, President’s Day, Martin Luther King Day, etc., I operate on my regular schedule. If you plan to take any of those holidays off, please give me notice.

Terminating Lessons

If you need to stop taking lessons, I ask that you provide two weeks written notice sent to charlotte@charlottecellist.com. I am always looking for feedback, so if you can, please provide your reason for stopping, so I can better assist others in the future.

I reserve the right to terminate lessons for any reason including issues with attendance, preparation, and respect.

Vacations

If you plan to take a vacation or break, please let me know in advance so that I can plan for it.

ACCEPT AND AGREE

Student:

Print Name:

Signature:

Date:

Parent or Legal Guardian (if student is under 18):

Print Name:

Signature:

Date:
